

IMPORTANT INFORMATION REGARDING MEDICINES IN SCHOOL

We have been advised by Worcestershire County Council that the instructions for administering medicine for pupils have changed.

Only medicines prescribed by a doctor can be accepted and they will be administered at lunchtime. It is helpful, where clinically appropriate, if medicines are prescribed in dose frequencies which enable it to be taken outside school hours. It is noted that medicines that need to be taken three times a day should be taken in the morning, after school and at bedtime.

Throat or cough sweets with or without daily limit recommendations. These must be handed in to the office and a permission form is to be completed. They will then be sent to their Class Teacher, children may then ask for them as and when needed, and a record will be kept of doses given.

Under no circumstances should medicines of any description (including cough/ throat sweets or pain killers such as paracetamol) be sent into school with your child. Medicines are only accepted by staff if they are brought in to school by the parent or legal guardian. We have a new permission form which you will be required to complete when you bring the medication in to school. **The medicine should be in the same container as dispensed by the pharmacy. It is parents' responsibility to ensure that medication is in school and in date, is collected at the end of the day if needed and replaced when required.**

Medicines should only be accepted in relatively small quantities (2 or at most 3 days' supply), we are not able to store medicines in a locked refrigerator so you will need to provide a cooler block if it is to be kept cold.

We have been informed that we are not allowed to administer Pain killers (eg. aspirin or paracetamol, including "junior" forms such as Calpol) even at the request of parents. This is because they can mask symptoms in the event of injury and it is possible to inadvertently administer too large a dose if a pupil had already taken some without the knowledge of the school (eg. before leaving home).

There are separate arrangements for medicines provided for emergency treatment such as reliever inhalers for asthmatic pupils, epipens for anaphylaxis or glucose tablets for diabetics, which should be kept close to the pupil(s) concerned for immediate use. Please see the class teacher or the office staff for more information.

If you have any questions please contact Mrs Harrison.

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